

St. Peter's Episcopal Church  
Vestry Meeting Minutes  
February 15, 2017

The meeting began at 7:04 P.M. with **opening prayers** given by Bill Nicklas, Senior Warden, in the absence of interim rector, Fr. James Clement.

Those **present** were Bill Nicklas, Anita Biletzky, Bronwyn Burgweger, Judy Dettloff, Barb Weaver, Steve Guziec, Lynne Roberts, John Vain, and Donna Hill, Vestry Clerk.

Fr. Jim Clement was **absent**. There were five **guests** in the audience.

The **Agenda** was accepted as given with a motion by Judy Dettloff and a second by John Vain.

The January **Minutes** were accepted with a motion and second.

**Open Forum** – Jane Ovitz extended a thank you to those involved with the Annual Meeting and luncheon preparations.

### **Committee Reports**

Finance/Treasurer's Report – John Vain spoke for Jacquie Drake, treasurer. He shared that the church is currently in a deficit. He explained the movement of monies concerning the Hines REIT fund. He proposed taking the money from the 2016 Carryover and utilizing that to cover the November of 2016 Retirement Contribution. Anita Biletzky made this motion and Lynne Roberts seconded the motion. It passed.

Building and Grounds – Pat Klein distributed February's Meeting Minutes. She also shared a print-out of projects proposed for 2017. One of the projects listed is the painting of the Wetzel House. After some discussion, Steve Guziec moved and Lynne Roberts seconded to bring back discussion of painting the Wetzel House to the March Vestry Meeting. The motion carried. Pat also reported that there is a water leak somewhere in the Parish Hall. John Vain added that the water softener is not working. There was a reminder given of the "Love Your Church" cleanup scheduled for Saturday, February 18, from 8:00 A.M. to 11:00 A.M. Increasing the monthly rent of the Nolan House was also discussed. It was decided to maintain the monthly rent at \$875 per month after a motion by Judy Dettloff and a second by Anita Biletzky.

Caregivers – Lynne Roberts distributed January Meeting Minutes and clarified that the committee meets every other month.

Christian Outreach – Lynne Roberts distributed February Meeting Minutes. The committee is trying to fill all open spots and shared a sheet for suggestions.

Search Committee – Judy LaPorta reported that the CAT survey has received 73 responses as of February 12<sup>th</sup>.

Interim Rector's Report – Due to Fr. Jim's vacation absence, he left a hard copy report with the Vestry. It is attached.

## **Parish Website Upgrade**

Christal Guziec and Denielle Noe shared ideas and a proposed layout of an upgraded website for the church. The ladies have done considerable volunteer work on the project and were thanked for all they have done. A demonstration of the new site will be shared with the parish after a future coffee hour and before the site is launched.

Bill Nicklas moved and Barb Weaver seconded that the Parochial Report be approved. The motion carried.

There was no **executive session** conducted.

Barb Weaver moved and Lynne Roberts seconded that the meeting be **adjourned** at 8:25 P.M. The motion carried.

**Closing Prayers** were given by Bill Nicklas.

Respectfully submitted by

Donna Hill, Vestry Clerk