

St. Peter's Episcopal Church
Vestry Meeting Minutes
April 20, 2017

The meeting was called to order by Fr. Jim Clement, interim priest, at 7:02 P.M., and **opening prayers** were given.

Those **present** were Fr. Jim Clement, Bill Nicklas, Barb Weaver, Jack Frost, John Vain, Steve Guziec, Lynne Roberts, Anita Biletzky, Bronwyn Burgweger, Judy Dettloff, Jacquie Drake, Treasurer, and Donna Hill, Vestry Clerk.

There were six **guests** in the audience.

The **Agenda** was approved after Lynne Roberts requested that the following be added:

Under Old Business – Church Cleaning

Under New Business – Protocol for fundraising at the church

Jack Frost moved and Barb Weaver seconded that the March **Minutes** submitted by Larry Dirst be accepted. The motion carried.

Open Forum - Christal Guziec and Denielle Noe presented a tutorial on their newly created web site for St. Peter's, Saint Peter's.org. They were thanked for their contribution of time and expertise.

Committee Reports

Finance – Jacquie Drake commented that pledges were coming in slowly and that gas bills have been high. Bill Nicklas offered that a contributing factor could have been a problem with the gas stove in the kitchen that has now been corrected. The church now has a credit card that can be used to cut down on the amount of check writing that is currently done. John Vain suggested that owning a water softener instead of renting one might be more cost effective. John reported that \$11,000 from the Hines REIT sale has been moved from Special Accounts into the budget.

Building and Grounds/Restoration and Renovation – Bill Nicklas reported that an ad-hoc committee has met twice since last month to review/prioritize former lists of repairs maintenance, and projects. The goal is set for the next 1-3 years. Those on the ad-hoc committee are Bill Nicklas, Jane Ovitz, John Vain, Lynne Roberts, Steve Guziec and Pat Klein.

Caregivers – the minutes were supplied by Lynne Roberts.

Christian Outreach – the minutes were supplied by Lynne Roberts. Lynne also shared information about the Tanzania Water Walk.

Rector Search – Judy LaPorta encouraged people to meet with the Search Committee for structured discussions involving the search for a permanent priest. The committee is interested in drawing up a profile to help match the needs and wants of the parish.

Interim Rector's Report – Fr. Jim Clement has been involved with visits to hospitals and special care facilities. He mentioned the success of the Lenten Series that was offered. He thanked all who were involved with the busy and successful Holy Week. It has been a busy time with renovations and renewal (parish hall, library, and moving the nursery). On June 4th, the summer schedule of one 9:00 A.M. Sunday service will be resumed. Fr. Jim has now begun conducting Holy Eucharist services at Oak Crest the second Tuesday of the month. Fr. Jim added that, as of now, there will not be a July Vestry Meeting.

Old Business

Church Cleaning – Lynne Roberts asked if there were plans to move forward with the concern about cleaning the Church and Parish Hall. The outcome of the discussion was Anita Biletzky volunteering to speak with Pat Klein and other Vestry members to assess the needs and to get questions answered as to who is cleaning? When? How often? And where do we go from here? She will share with the Vestry at the next meeting.

New Business

Church Fundraisers - Lynne Roberts asked if the Church has established protocol for those wanting to conduct fundraising on the church property (for example, at Coffee Hour). There was discussion, and it was decided that Fr. Jim should use his own judgment in determining if an event is appropriate or not appropriate. Requests should be given to him.

There was no request made for **Executive Session**.

Bill Nicklas moved and Steve Guziec seconded that the meeting be **adjourned**. The motion carried at 9:00 P.M.

Respectfully submitted by,

Donna Hill, Vestry Clerk