

St. Peter's Episcopal Church
Vestry Meeting Minutes
January 19, 2017

The meeting was called to order by Fr. Jim Clement, interim priest, at 7:05 P.M., and **opening prayers** were given.

Those **present** were Fr. Jim Clement, Bill Nicklas, Anita Biletzky, Jack Frost, Dan Sidmore, John Castle, Lynne Roberts, John Vain, Judy Dettloff, Mike Blakeslee, and Donna Hill, Vestry Clerk.

There were six **guests** in the audience.

The **Agenda** was approved with a motion by Bill Nicklas and second by Anita Biletzky after Bill asked for a "Well Done" line to be added to the Agenda.

The December 15th **Minutes** were approved with a motion by Bill Nicklas and a second by Judy Dettloff.

In **Open Forum** Jane Ovitz thanked all those who had contributed to the success of the Christmastide Celebration.

Committee Reports

Finance/Treasurer's Report – John Vain, who spoke in Jacquie Drake's absence, explained the transfer of monies to various budget line items. Bill Nicklas moved to create a 2016 Carry-Over Account. After the motion was seconded, it was carried. The Church has received the first installment of the Hines REIT fund. Finance is looking into some investment possibilities in hopes of receiving continued income for the church. John Castle moved and Bill Nicklas seconded that the 2017 Budget be approved.

Building and Grounds – January meeting Minutes were distributed (attached). Via the Suggestion Box, a "Love Your Church" clean-up day was proposed in honor of Valentine's Day. The Vestry agreed to a February 18th date. The Vestry discussed the cleaning of the church by parishioners. The program's momentum has slowed down. The desire to outsource the general, complete cleaning was expressed. Building and Grounds will follow through with some options. Building and Grounds expressed that rent for the Nolan House should remain as it is presently. There was some discussion and John Vain requested that the "comps" used previously be shared with the Vestry. Discussion will continue when that information is received. Bill Nicklas moved and Judy Dettloff seconded that an adjustment be made to the 2017 Budget to allow for a cleaning/custodial line item. The motion carried.

Bill Nicklas thanked John Vain and the committee for their many hours of preparing the 2017 budget.

Capital Planning Committee – No report

Caregivers – Lynne Roberts shared that the committee had met the previous Monday night. Minutes will be distributed by Lynne Roberts.

Christian Outreach – Minutes of the December meeting have been distributed.

Search Committee – Cindy Vain reported that the Church Assessment Tool will be available on the web January 23rd.

Interim Rector's Report – Father Jim reported that office hours have been maintained, morning prayer has been offered, Oak Crest services have been offered, pastoral matters have been conducted, and there has been a commissioning of Search Committee members. The Parish Staff has met with Fr. Jim to discuss aspects of their work. He has designated Catherine Carroll as his assistant in place of her title as secretary. He has also met with a group of parishioners to discuss the updating of the church's web design, Facebook, Bulletin Boards, advertising, and other various means of communication by the church. Building Use Agreements have been signed and filed. He shared some upcoming Lenten plans, including four services being offered on Ash Wednesday. He will be taking some vacation time on February 12th and 19th. Fr. Tom Lamb will be officiating at the Sunday services.

Old Business

Annual Meeting – The meeting is planned for January 29th. Lynne Roberts distributed a sign-up sheet for brunch food donations.

New Business

Three parishioners have volunteered to serve for the three Vestry vacancies. Candidates are Barb Weaver, Steve Guziec, and Bronwyn Burgweger.

Bill Nicklas reported that provisions have been made for better Internet and Email security.

On behalf of the Vestry, Bill Nicklas thanked the outgoing Vestry members for their time and service. Those who will be stepping down are John Castle, Mike Blakeslee, and Dan Sidmore.

There was no **Executive Session**.

The meeting was **adjourned** at 8:28 P.M. after a move by Judy Dettloff and a second by Mike Blakeslee.

Closing Prayers were given by Fr. Jim Clement.

Respectfully submitted by

Donna Hill, Vestry Clerk