

St. Peter's Episcopal Church  
Vestry Meeting Minutes  
June 15, 2017

The meeting was called to order at 7:04 P.M. by Father Jim Clement, interim priest. **Opening Prayers** were given.

Those **present** as Vestry Members were Anita Biletzky, Jack Frost, Judy Dettloff, Barb Weaver, Lynne Roberts, Bronwyn Burgweger. John Vain, Bill Nicklas, and Donna Hill, Vestry Clerk. Also present was Fr. Jim Clement.

Jacque Drake, Treasurer, was **absent**.

There were seven **guests** in the audience.

The **Agenda** was approved without changes.

Barb Weaver moved and Bill Nicklas seconded to approve the **Minutes** after minor revisions. The motion carried.

During **Open Forum** Cindy Vain thanked the Klein's for their thorough cleaning of the Parish Hall bathrooms.

### **Committee Reports**

Finance – John Vain, in Jacque Drake's absence, reviewed line items and budget activity for the month. He reported that pledges are down, which is typical in the summer. Organist expenses are down, and he thus thanked Larry Dirst for his generosity in not taking compensation for his organ playing last summer and fall. Both Commonwealth Edison and Frontier costs will be down for the year. Property Taxes are in the positive. Expenses are within budget. An anonymous donor has gifted the Church \$5,000 which will initially be put into Miscellaneous Funds as a line item.

Building and Grounds – Pat Klein reported that there had not been any new activity. The Wetzel House will be painted in the near future. Bill Nicklas presented some cost estimates for electrical repairs and the installation of a new fence at the rectory. Numbers came in from Fence Sales at \$4,912 for the fence project. This includes removing the picket fence. The electrical project numbers came in from Finney Electric at \$4,999. This includes replacing the fans and light switches in the Parish Hall restrooms, repair and possible replacement of outside spot lights around the church, and the installation of new outlets in the sanctuary. John Vain moved and Bill Nicklas seconded to proceed with the work for the fence project per given estimate. The motion carried. There was also a motion and second to proceed with the electrical project per given estimate from Finney Electric. The motion carried. Bill Nicklas

moved and Judy Dettloff seconded that other sources should provide funds along with the anonymous donation to cover the costs for the replacement of the pendant sanctuary lighting with LED lighting and the installation of LED lighting in the sanctuary. The motion carried.

Caregivers – Lynne Roberts reported that the committee meets every other month

Christian Outreach – Lynne Roberts distributed the June minutes. She also thanked Fr. Jim for his Coffee Hour talk on the Charleston Port and Seafarers' Society.

Search Committee – Judy LaPorta reported on the progress of the committee. She stated that there would be a meeting in the following week. They will be working on the Parish Profile.

Interim Rector's Report – Fr. Jim continues his pastoral and liturgical duties. Once a month he is performing services at Oak Crest. He is also officiating at a funeral on June 30<sup>th</sup>. Fr. Jim thanked all people involved in the celebration of Pentecost. In mid-August he will take vacation time. Deacon Dee Goodale and the Rev. Amy Fallon will be presiding at services in his absence.

Office Computer System - John Vain shared that the new system is in place. He further explained the changes and challenges that had occurred in the transition from old to new. He and the office staff were thanked for their time and effort in getting the new system up and running.

Bill Nicklas moved and it was seconded to go into Executive Session. The motion passed.

Following Executive Session, Jack Frost moved and John Vain seconded to adjourn. The motion carried at 8:28 P.M. Fr. Clement offered **closing prayers/compline**.

Respectfully submitted by

Donna Hill, Vestry Clerk