

St. Peter's Episcopal Church
Vestry Meeting Minutes
May 18, 2017

The meeting was called to order by Fr. James Clement, Interim priest, at 7:04 P.M., and **opening prayers** were given.

Those **present** were Fr. Jim Clement, Anita Biletzky, Judy Dettloff, Barb Weaver, Jack Frost, Lynne Roberts, Steve Guziec, John Vain, Bronwyn Burgweger, Bill Nicklas, Jacquie Drake, Treasurer, and Donna Hill, Vestry Clerk.

There was no one **absent**.

There were four **guests** in the audience.

There was nothing presented in **open forum**.

It was moved and seconded to approve the **agenda**. The motion carried.

The **minutes** were approved following two edits by Fr. Clement and a motion and second.

COMMITTEES

Finance – Jacquie Drake stated that pledges have improved but some have still have not been received. Plate offerings have increased. Utility costs for Nicor and water have returned to normal. Various repairs have been paid. There was a cost for the annual re-certification of the extinguishers.

Buildings and Grounds – May 8, 2017 minutes were supplied by Pat Klein. The ad-hoc Committee provided a rough draft of priorities for discussion. Some revisions were made and researching costs for the items will be done.

Caregivers – Lynne Roberts supplied the May minutes. The committee will meet every other month. Anne Hulseley is no longer serving on the committee.

Christian Outreach – Lynne Roberts supplied the May minutes. She reported on the “water walk.” Anita Biletzky has joined the committee.

Search Committee – Judy LaPorta reported that twenty-three parishioners had attended the small group Question/Answer sessions. She expressed that they were productive sessions and shared a summary of responses heard. The next meeting will be May 31st.

Interim Rector's Report – Fr. Jim shared that he's performed a number of Pastoral duties, both within the church and the wider community. He reported that he has begun his monthly service at Oak Crest Community Chapel, which will take place the second Tuesday of each month. He stated that the May 13th Vestry Retreat and breakfast went well and thanked Lynne Roberts for providing the breakfast. Barb Weaver thanked Fr. Clement for his conducting of the retreat. On June 4th, Sunday services will combine for one 9:00 A.M. service for the remainder of the summer. The Parish Picnic will be on the first Sunday in August at Quarter Moon Farm in Kirkland.

Old Business

Church Cleaning - Anita Biletzky reported that the future cleaning of the bathrooms in Waterman Hall will be done by Tom Klein. Bids will be sought for a new cleaning service.

New Business

Office Computer System - John Vain reported that the present computer system can no longer meet the needs of the church. New programs need to be implemented. "Church Windows" is being researched as an option. Memorial Accounts are available to help pay for the cost of the new system. Bill Nicklas moved and Judy Dettloff seconded that revamping the present computer system in the office should proceed. The motion carried.

Barb Weaver moved and Lynne Roberts seconded that the meeting be adjourned at 8:15 P.M. The motion carried.

Respectfully submitted by,

Donna Hill, Vestry Clerk