

St. Peter's Episcopal Church
Vestry Meeting Minutes
November 16, 2017

The meeting was called to order at 7:00 P.M. by Fr. James Clement, Interim Rector, who then led **opening prayers**.

Those **present** were Fr. James Clement, Senior Warden Bill Nicklas, Junior Warden Anita Biletzky, Barb Weaver, Bronwyn Burgweger, Jack Frost, Judy Dettloff, Lynne Roberts, Phil Montgomery, and Donna Hill, Vestry Clerk.

John Vain, Treasurer, was **absent**.

There were two **guests** in the audience.

Bill Nicklas requested that VESTRY OPENINGS be added to the **agenda**. Barb Weaver moved to accept the agenda and Bill Nicklas seconded the motion which carried.

Judy Dettloff moved and Bill Nicklas seconded to accept the October 19, 2017 **Minutes**. The motion carried.

In **Open Forum**, Phil Montgomery praised the painting project begun recently on the Wetzel house.

COMMITTEES

Finance – Bill Nicklas, in absence of the Treasurer, commented that the plate giving has been running ahead. Operating expenses are within budget. Hand-outs provided by the Treasurer were distributed to the Vestry explaining budget activity.

Buildings and Grounds/Restoration and Renovation – Pat Klein will be acting as chairperson until the end of the year. Work will continue on the Wetzel house until it reaches full completion. Phil Montgomery moved that the Vestry authorize work to be completed on the third window in the Wetzel house and funded by the 2016 Carry-Over. Bill Nicklas seconded the motion, and it carried.

Christian Outreach – Lynne Roberts reported that the Shoebox Project has been completed. A committee report is attached.

Caregivers – Lynne Roberts reported that the next meeting will take place on Monday, November 20th.

Search Committee – Phil Montgomery reported that the committee met on November 14th and that some resumes have been received. The committee will meet again on November 30th and decide who, if anyone, will be interviewed.

Interim Rector's Report - Fr. Jim Clement continued his work in the parish and the larger community, including his monthly Eucharist at Oak Crest Community Chapel. He officially reported to vestry that Deacon Dee Goodale has been assigned to serve with the congregation of St. Benedict's Church in Bolingbrook. Her last day with St. Peter's Church is Sunday, November 26th. On Sunday morning, December 24, there will be one worship service at 9:00 o'clock, Fourth Sunday of Advent. On Sunday evening, December 24, the Eve of the Nativity, the congregation will gather for Christmas hymns and carols at 4:30. A service of Holy Eucharist will

begin at 5:00 P.M. On Monday, December 25, Christmas Day, a service of Holy Eucharist will begin at 9:00 A.M. The Reverend Thomas Lamb will be celebrant and preacher on Sundays, December 31st and January 7th, as Fr. Clement takes vacation time.

OLD BUSINESS

Cleaning Services – Bill Nicklas shared that an interested candidate will be interviewed during the week of November 27th.

Office Manager – The position has been shared on the Parish Facebook and Diocesan website.

Stewardship Campaign – The letters have been mailed and some pledges have been coming in. Barb Weaver relayed a suggestion that the pledges be presented at the altar. Fr. Clement suggested that it be done at the Sunday service prior to the Annual Meeting.

NEW BUSINESS

There have been no candidates named for a new Buildings and Grounds chairperson.

Vestry Openings – Bill Nicklas informed members that there will be four Vestry positions opening up in January. The positions being vacated are held by Bill Nicklas, John Vain, and Lynne Roberts. Also included is an unexpired term now filled by Phil Montgomery.

Fr. Clement suggested that the Vestry might look into the idea of combining the Buildings and Grounds Committee with the Restoration and Renovation Committee. This could possibly alleviate some of the overload for those involved.

Annual Meeting – Bill Nicklas moved and Anita Biletzky seconded that the Annual Meeting be held the last Sunday in January. The motion passed.

Lynne Roberts volunteered to chair the work for the brunch that will be offered before the Annual Meeting.

Bill Nicklas moved and it was seconded to adjourn the meeting at 8:17 P.M. The motion carried.

Fr. Clement offered **Closing Prayers**.

Respectfully submitted by,

Donna Hill, Vestry Clerk