

St. Peter's Episcopal Church
Vestry Meeting Minutes
December 21, 2017

The meeting was called to order at 7:00 P.M. by Father Jim Clement, Interim Rector, by offering **opening prayers**.

Those present were Fr. Jim Clement, Bill Nicklas, Anita Biletzky, Barb Weaver, Judy Dettloff, Bronwyn Burgweger, Phil Montgomery, Lynne Roberts, John Vain, and Donna Hill, Vestry Clerk.

Jack Frost was **absent**.

There was one **guest** in the audience.

After Bill Nicklas requested that the order of the items "Directory" and "Budget" be switched, there was a motion by Judy Dettloff and a second by Barb Weaver to accept the **agenda**. The motion carried.

There was a motion by Phil Montgomery and a second by Bill Nicklas to accept the **Minutes**. The motion carried.

There was nothing presented in **open forum**.

Committees

Finance – John Vain reported that the budget should remain in the positive for the remainder of the year. Pledges are down possibly due to several families moving away. Expenses are in line. He explained the workings of the Memorial Accounts.

Buildings and Grounds – Bill Nicklas reported that the third window in the Wetzell House has been installed, but the painting of the window will be completed this spring.

Caregivers – Lynne Roberts provided a written report.

Outreach – Lynne Roberts shared that there was no meeting this month. She added that 30 sets of clothing and toys were given to the Salvation Army this month.

Search Committee – Phil Montgomery shared that the committee has met with four candidates over the internet and will meet with them again this week.

Interim Report – Fr. Jim noted that he continues his work in the parish and in the larger community, including monthly services at Oak Crest. On December 24, one morning service will be offered at 9:00 A.M. and an evening service with carols will begin at 4:30 P.M. A 9:00 A.M. service will be offered on Christmas Day. Fr. Tom Lamb will be the supply priest on December 31st and January 7th in Fr. Clement's absence. Bishop Lee and a deacon from the diocese will visit St. Peter's on Sunday, January 21st. There will be one 9:00 A.M. service, followed by coffee hour and a meeting with the Bishop, Deacon and Vestry following that. On January 28th, there

will be one 9:00 A.M. service, followed by brunch and the Annual Meeting. He also shared that the Children's Education has been doing well. He acknowledged Jenny Sidmore and Jean Evans for their help with the program. The program goes from 10:00 A.M. to 10:30 A.M. on regular Sundays, and 9:00 A.M. to 9:30 A.M. on Sundays with only one service. The children attend church midway after the Children's Education is finished.

Old Business

Cleaning Service – A background check has been initiated on a candidate but no report has been received yet as of now. Until a person has been hired, Tom Klein will be filling in. In his absence, Nick Klein will do the work.

Office Manager – There has been no interest shown to date. There was discussion on the proposed salary. It was decided to advertise locally through Shaw Media. Bronwyn Burgweger is going to check on the Jobs Page on Facebook.

Stewardship Campaign – Thirty-eight pledges have been received. Vestry members will contact active members to encourage their support.

It was noted that there has not been anyone as of now to fill the position of Buildings and Grounds Chairperson. Fr. Clement encouraged the Vestry to do some brainstorming about combining the committees of Buildings and Grounds and Restoration and Renovation to achieve better coordination.

Vestry Candidates – There are currently three individuals who have agreed to stand for election to open vestry positions. Four positions will be open.

Morningstar Mailings – It was decided to review the list of those receiving the newsletter via the post office versus those receiving it by email. Phil Montgomery, Barb Weaver, and Anita Biletzky will update the lists and encourage more mailings by email.

New Directory – the three people above will also work to update the church directory for 2018.

Common Mission Share Pledge – has yet to be determined.

2018 Budget Planning – John Vain distributed a work-up budget. He compared figures from 2017 line items to proposed line items for 2018. He explained the rationale of figuring the proposed 2018 line item figures.

At 9:07 P.M. there was a motion and a second to adjourn the meeting. The motion carried.

Fr. Clement offered **closing prayers**.

Respectfully submitted by,

Donna Hill, Vestry Clerk