

St. Peter's Episcopal Church  
Vestry Meeting Minutes  
February 15, 2018

The meeting was called to order at 7:02 P.M. by Fr. Jim Clement, Interim priest. **Opening Prayers** were given.

Those **present** were Fr. Jim Clement, Interim priest, Phil Montgomery, Anita Biletzky, Barb Weaver, Judy Dettloff, John Boies, Henry Vincent, Bronwyn Burgweger, Donna Hill, John Vain, Treasurer, and Donna Hill served as Clerk.

There was no one **absent**.

There were five **guests** in the audience.

The **agenda** was approved as given.

Barb Weaver moved and Phil Montgomery seconded that the January 18<sup>th</sup> **Minutes** be approved. The motion carried.

There was nothing presented in **open forum**.

### **Committee Reports**

Finance/Treasurer's Report – John Vain reported that the month ended in the positive. He also explained that some people give their full pledge at the beginning of the year, which inflates the budget at that time. He explained several line items and hand-outs. John Boies moved that the Church pay the \$39.00 fee for the annual renewal updates and support of software. The motion was seconded and carried. There was discussion concerning the organist line item – in view of the fact that there is not a hired-with-pay organist at the present time. Phil Montgomery moved and Barb Weaver seconded that an asterisk be added to the Organist Salary line item to indicate that the \$4,250 is an estimated salary amount for a five month period. The motion carried.

John further explained new tax laws that pertain to non-profits (i.e. St. Peter's)

Buildings and Grounds/Restoration and Renovation – a report is attached

Caregivers – There was no meeting in February

Christian Outreach – a report is attached

Search Committee – There is no update since the last meeting

Interim Rector's Report – Fr. Jim reported that he continues his work in the parish and the larger community. The dates for Children's Christian Education classes for April and May: April 8, 22; May 6, 20. He also provided the schedule of services during Holy Week, March 25 – April 1, 2018:

#### March 25: Palm Sunday

7:30 AM: Holy Eucharist, Rite I, and Liturgy of the Palms.

10:00 AM: Holy Eucharist, Rite II, and Liturgy of the Palms.

#### March 29: Maundy Thursday

7:00 PM: Holy Eucharist, Rite II, with Footwashing and Stripping of the Altar.

8:00 PM: Watch at the Altar of Repose.

#### March 30: Good Friday

Noon: Way of the Cross (The Stations).

12:30 PM: Liturgy of Good Friday.

7:00 PM: Liturgy of Good Friday, with Hymns.

April 1: Easter Sunday

9:00 AM: Holy Eucharist, Rite II, and the Lighting of the Paschal Candle.

In addition, the Office of Morning Prayer will take place Monday through Saturday during Holy Week at 8:30 a.m. Fr. Jim reported that two Baptisms are scheduled for March 11, 2018, Laetare Sunday: Jacob J. Noe, son of Chris and Denielle Noe; and Boden C. Egler, son of Mitch and Shannon Egler. Jenny Sidmore has requested the use of Waterman Hall on Saturday, April 14, 9:00 a.m. – 3:00 p.m. Fr. Jim concluded by noting the funeral service for Robert Saxer will be Monday, February 19, 2018, at 11:00 a.m. A luncheon will follow in Waterman Hall.

**Old Business**

Staffing : Custodial Services – Fr. Jim, John Vain, and Anita Biletzky will meet with L. Thompson on February 17<sup>th</sup>. Mr. Thompson has applied for the custodial position. Barb Weaver moved and Judy Dettloff seconded that the Church enter into an independent contract with Mr. Thompson for Custodial services. The motion passed.

Staffing : Administrative Assistant – Fr. Jim reported that the current position-open notice has been reposted, with the “Bookkeeper” responsibilities removed from the job description.

Anita Biletzky was thanked for her service in the Church office since the retiring of Catherine Carroll to the present time.

**New Business**

2017 Parochial Report – Fr. Jim reviewed the report with the Vestry. He then tabled further action until the next Vestry meeting.

Vestry Roster and Schedule – Fr. Jim updated the roster with the Vestry and noted that the roster and meeting schedule had been distributed.

John Boies complimented Larry Dirst and Judy Dettloff for their work in the Skyroom Library.

Phil Montgomery moved and Barb Weaver seconded that the meeting be **adjourned** at 8:16 P.M. The motion carried.

Father Clement offered **Closing Prayers/Compline**.

Respectfully submitted,

Donna Hill, Acting Vestry Clerk