

ST. PETER'S EPISCOPAL CHURCH

VESTRY MINUTES

July 19, 2018

Approved at August 16, 2018 Meeting

The meeting was called to order at 7:02 pm by Phil Montgomery. Those present were: Phil Montgomery, Henry Vincent, John Boies, Judy Dettloff, Barbara Weaver, Anita Biletzky, Donna Hill, Bronwyn Burgweger, John Vain, Treasurer and Judy LaPorta, clerk.

Visitors present were Jane Ovitz, Lynne Roberts and Nancy Franke.

An opening prayer was offered by Phil Montgomery.

Anita Biletzky asked that Stewardship be added to the Agenda under Old Business. John Boies made a motion to add, Anita seconded and the motion carried.

Financial Report – John Vain reviewed the financial history of St. Peter's for the last few years noting that we now can cover all expenses with funds in the general fund rather than borrowing from other accounts. We are ahead of budget on pledges at this time, as many pledges are coming in early this year.

Anita Biletzky questioned what made up the miscellaneous expenses. John reported that he keeps a ledger on all items in that category. Judy Dettloff asked John Vain to break down miscellaneous income, and expense, which was done.

A motion to approve the financial reports was made by John Boies and seconded by Phil Montgomery. Motion carried

John Vain reported that he had been searching for an auditor to audit St. Peter's per the diocese specifications. The budget for the audit is \$500.00, however, actual cost is \$1500.00. The audit would be done by Dawn Harrelson, CPA. The contract for the audit was reviewed by the vestry. John Boies made a motion to direct the finance committee to have the audit done, pursuant to the diocese guideline and to use Dawn Harrelson to perform the audit. Barbara Weaver seconded the motion and the motion carried.

John Vain passed out a report done by Liane O'Keefe stating the rent of homes like our rental properties. A discussion followed regarding real estate taxes going up. Bronwyn Burgweger requested information on how much the taxes had increased in the past few years. John Vain agreed to send to the vestry. At the September vestry meeting a decision will be made regarding raising the rent.

Phil Montgomery reported that the interior of the rectory will be painted in a neutral color for a cost of \$3,500.00. One of the faucets in the rectory is corroded and will need to be replaced. Donna Hill suggested the exterior of the rectory be painted. John Boies recommended that long term priorities be discussed.

Stewardship Committee – Anita Biletzky reported that the committee now has three members and would like to have one or two more. Current members are Anita, Judy Dettloff and John Engstrom.

Anita asked when the cleaning was getting done and who is doing what. A list had been made and bids taken previously for cleaning, but the person who was selected didn't work out. The only cleaning being done now is the bathrooms. Anita will get the list to Phil and the situation will be researched and revisited.

Vestry terms were discussed and in addition to the terms of Anita Biletzky and Judy Dettloff being up in January, one additional vestry position has been unfilled.

After a closed session, Barbara Weaver moved that the meeting be adjourned, seconded by Phil Montgomery, motion carried.

After a closing prayer, the meeting was adjourned at 8:50 pm

Respectfully submitted,

Judy LaPorta
Vestry Clerk